

RFP: Ending the HIV Epidemic in New York City

OVERVIEW

On January 12th, Public Health Solutions (PHS), in partnership with the New York City Department of Health and Mental Hygiene (DOHMH), released a Request for Proposals (RFP) for funding that will support several strategies contained in New York City’s “Ending the Epidemic Plan” to reduce the number of new HIV infections and improve the health and well-being of New Yorkers with HIV. The strategies are organized into three service categories, as follows:

- Service Category 1: The Undetectables Viral Load Suppression Program.
- Service Category 2: The Undetectables Viral Load Suppression Peer Learning Network.
- Service Category 3: Crystal Methamphetamine Harm Reduction Services.

DOHMH will award over \$2 million in total annual funding across 9-11 awards for viral load suppression program services and over \$1 million in total annual funding across 3 awards for crystal methamphetamine harm reduction services.

The full RFP is attached. Applications are due on February 23rd.

FUNDING

During the first six months of the project period, award recipients will be reimbursed for the completion of program start-up milestones. For the remainder of the project period, award recipients will be reimbursed annually for costs against expenditures detailed in the line-item budget for up to 80 percent of the annual maximum payable amount (MPA). Payment for the remainder of the annual MPA (20 percent) will be contingent upon meeting milestones for monthly data entry.

Service Category	Estimated Annual MPA	Number of Awards	Expected Caseload
Service Category 1: The Undetectables Viral Load Suppression Program	\$200,000-\$240,000	7-9	Year 1: 50-150 clients Years 2-3: 150-250 clients
Service Category 2: The Undetectables Viral Load Suppression Peer Learning Network	\$150,000-\$230,000	2-3	Years 1-3: 150-250 clients
Service Category 3: Crystal Methamphetamine Harm Reduction Services	\$300,000-\$500,000	3	Year 1: 30-80 clients Years 2-3: 45-100 clients

Contracts will last for three years, with the option to renew for two additional three-year periods, starting on July 1st.

ELIGIBLE APPLICANTS

Eligible applicants are not-for-profit 501(c)(3) organizations that operate a brick-and-mortar site in New York City. Organizations applying for Service Category 1 or 2 must also submit Article 28 documentation indicating that the applicant is licensed to provide HIV medical care (i.e., prescribe antiretroviral treatment and monitor viral load) or submit a written agreement (e.g., memorandum of understanding) with a licensed provider of HIV primary care.

APPLICATION

Proposals will be reviewed based on the following criteria:

- Organizational Experience (25 points)
- Proposed Program Approach (35 points)
- Organizational Structure and Staffing Plan (20 points)
- Confidentiality, Privacy, and Data Security (5 points)
- Program Monitoring and Evaluation, Data Management, and Reporting (5 points)
- Budget Management (10 points)

Timeline

Proposals must be submitted by February 23rd. Applicants are encouraged, but not required, to submit a Notice of Intent to Respond form by February 16th.

There will be an optional pre-proposal conference webinar on January 26th at 10am. Registration for the webinar is available [here](#). Questions may be submitted via the PHS Procurement Portal through January 27th.