

RFA: CSIDD and Resource Center Region 3 Implementation

OVERVIEW

On December 1st, the Office for People with Developmental Disabilities (OPWDD) released a Request for Applications (RFA) for the implementation of Crisis Services for Individuals with Intellectual and/or Developmental Disabilities (CSIDD) and the operation of a Resource Center in the Capital District, Hudson Valley, and Taconic areas (OPWDD Region 3).

CSIDD is a Medicaid State Plan service for individuals with intellectual and/or developmental disabilities who have significant behavioral or mental health needs. CSIDD is a time-limited crisis service designed to help stabilize individuals within their existing care networks. Resource Centers are short-term community-based support services in a home-like setting for individuals who are unable to access other community respite supports.

Through this RFA, OPWDD intends to select one not-for-profit organization to provide CSIDD and operate a Resource Center in Region 3 with funding to support program start-up.

The RFA is available [here](#). Applications are due on January 12, 2022 and required Letters of Intent are due on December 10th.

FUNDING

Funding available through this RFA is intended to support program start-up, during which the successful applicant matures the program and builds caseloads. These “gap funds” will cover the operating cost differences between the total spending and the amount the successful applicant will receive in Medicaid payments. OPWDD will be the payer of last resort and expects the successful applicant to access all other available funding mechanisms first, including billing Medicaid for the provision of services using the CSIDD reimbursement fee schedule and the respite intensive service fee for Resource Center services.

Contracts will last for three years starting on March 1, 2022.

ELIGIBLE APPLICANTS

Eligible applicants are not-for-profit organizations that:

- Are authorized by OPWDD to provide 1915(c) Waiver Home and Community Based Services (HCBS) or are eligible to become an authorized OPWDD waiver provider by the contract start period;
- Are an enrolled Medicaid provider of waiver services or are eligible to become an enrolled Medicaid provider of waiver services by the contract start period; and
- Participate in the mandatory conference.

The successful applicant will be required to become certified by the Center for START Services.

TARGET POPULATION

To be eligible for CSIDD, an individual must:

- Be enrolled in Medicaid;
- Meet eligibility through an OPWDD Eligibility Determination;
- Have significant behavioral or mental health needs that have not been adequately addressed with typically available supports; and
- Be at least six years of age.

To be eligible for admission to the Resource Center, an individual must:

- Be enrolled in and receiving CSIDD;
- Be enrolled in the HCBS waiver;
- Not residing in an OPWDD certified setting, unless there is prior OPWDD approval;
- Have an expected discharge/transition plan back to their home or community setting at the completion of their Resource Center stay; and
- Be at least 21 years of age, or 18-20 years old and either:
 - Not currently receiving educational services, with Developmental Disability Regional Office (DDRO) approval; or
 - Receiving educational services but requesting Resource Center use during a school vacation or holiday, with DDRO approval.

SERVICE REQUIREMENTS

CSIDD Components

The following services must be offered as part of CSIDD:

- Assessment;
- Treatment planning;
- Stabilization;
- Monitoring;
- CSIDD treatment plan;
- Service planning and reporting;
- Behavioral Presentation Intensity Review (BPIR); and
- Data collection and reporting.

The current Region 3 state-operated CSIDD team will transition the active caseload (approximately 235 individuals) to the successful applicant. Teams include clinical professionals under the supervision of licensed clinical and/or medical directors who maintain 24/7 service accessibility throughout the course of treatment.

Resource Center Components

The following services must be offered through the Resource Center (admissions may be planned or emergency basis):

- Crisis stabilization;
- Assessment;
- Treatment; and
- Identification of interventions to reduce stress for the individual and their supports.

The successful applicant will be responsible for operating the Resource Center located at 1111 Flatbush Road in Kingston, NY, which has been approved by the Center for START Services and OPWDD. Applicants will be required to attend an in-person site visit on December 16th.

APPLICATION

Proposals will be reviewed based on the following criteria:

- Technical Proposal Evaluation (70 points)
- Cost Proposal Evaluation (20 points)
- Interviews by OPWDD (10 points)

OPWDD will interview applicants with the three highest composite scores on the Technical Proposal and Cost Proposal. In the event of a tie, the contract will be awarded based upon the following considerations (in the order provided):

- Number of years the applicant has delivered crisis/mental health services to the I/DD population, with preference given to a greater number of years;
- Demonstrated history of collaborative approaches to program operations involving mental health and I/DD service providers;
- Highest score for Technical Evaluation Item #5 Description of Services; and
- Flipping a coin.

Timeline

Proposals must be submitted by January 12, 2022. Applicants are required to submit a Letter of Intent by December 10th to CSIDDCOF@opwdd.ny.gov. Awards will be announced on January 25, 2022.

There will be a mandatory conference call for applicants on December 22nd at 10am that will provide an overview of the project and respond to applicant questions. Conference call details will be provided to applicants who submit a Letter of Intent.

Questions may be submitted to Allyson Mead to the email address above through December 31st with a reference to the RFA section to which the question refers. OPWDD will post responses to questions on the OPWDD Procurement Opportunities website ([here](#)) on January 3, 2022.