

## **RFP: Development and Management of a Pre-Admission Process for Residential Services for Adolescents with Substance Use Disorders**

### **OVERVIEW**

On October 14<sup>th</sup>, the Office of Addiction Services and Supports (OASAS) reissued a Request for Proposals (RFP) for one contractor to develop, implement, and manage pre-authorization/admission services for individuals ages 21 and under with substance use disorders who are in need of inpatient treatment. The awarded applicant will establish and manage an Admissions Review Team (ART) that will review each individual to determine their appropriateness for admission to one of the ten Residential Rehabilitation Services for Youth (RRSY) providers across New York State.

The reissued RFP removes from the previous version the requirements concerning conducting reviews of continuing stay criteria for the target population.

The full RFP is available [here](#). Applications are due on November 15<sup>th</sup>.

### **FUNDING**

The awarded applicant will submit invoices to OASAS monthly for the services completed and will receive payments accordingly. Contracts will last for five years starting on April 1, 2022.

### **ELIGIBLE APPLICANTS**

Eligible applicants include the following organizations:

- Behavioral health care organizations;
- Managed care organizations; and
- Government consulting organizations.

Applicants should have experience developing, implementing, and managing pre-authorization/admission services for individuals with substance use disorders who need inpatient and/or residential treatment. Experience in this capacity with individuals under 21 is preferred, but not required.

### **ART REQUIREMENTS**

The ART will be a multi-disciplinary team to include, at a minimum:

- An addiction medicine-certified physician or a physician that has experience working with individuals with a substance use disorder;
- A licensed social worker with two years of experience in a behavioral health setting and/or educational setting; and
- A Credentialed Alcoholism and Substance Abuse Counselor (CASAC) with three years of experience working with adolescents with substance use disorders.

The ART must be operational within one month of the award. The ART will be available from 9am-5pm, Monday-Friday. OASAS anticipates that approximately 1,000 pre-admission reviews will be performed annually by the ART.

## APPLICATION

Proposals will be reviewed based on the following criteria:

- Bidder's Qualifications/References (5 points)
- Organizational Background/Capacity (20 points)
- ART Activities (25 points)
- Staffing (18 points)
- Fiscal Score (30 points)
- Diversity Practice (2 points)

In the event of a tie, OASAS will determine awards based on the following order of precedence:

- Bidder with the highest fiscal score;
- Bidder with the greatest number of years of relevant experience; and
- Bidder is a minority, women-owned, small business enterprise, or service-disabled veteran-owned business.

## Timeline

Proposals must be submitted by November 15<sup>th</sup>. Questions should be submitted to Nicole Gennarelli at [OASASProcurements@oasas.ny.gov](mailto:OASASProcurements@oasas.ny.gov) by October 21<sup>st</sup>. Answers to questions will be posted on October 28<sup>th</sup>. Awarded applicants are expected to be notified on December 13<sup>th</sup>.