

RFP: Medical and Dental Services for Justice-Involved Youth

OVERVIEW

On September 16th, the New York City Administration for Children’s Services (ACS) released a Request for Proposals (RFP) for the provision of comprehensive medical and dental services to youth who are in ACS’ care. The goals of the RFP are to:

- Ensure an enhanced continuum of medical and dental care consistent with quality standards for care of youth housed in juvenile detention facilities;
- Provide individualized care coordination and discharge planning to promote access to high-quality health services in youth’s home communities for continuity; and
- Educate and coach youth on the importance, availability, and utilization of community-based health resources and supportive networks.

ACS will award more than \$19 million in total funding over three years to one organization that is experienced in pediatrics/adolescent medicine and that will deliver culturally and linguistically appropriate services.

The RFP documents may be accessed in the New York City PASSPort portal [here](#). Applications are due on October 29th.

FUNDING

ACS will award over \$6.4 million in annual funding to one awarded applicant. The payment structure will be an annual line-item program budget. There is only one competition pool, and the awarded applicant will be expected to provide services at all of the following sites:

| Service Location | Address | Minimum Hours Per Day for Direct Medical Services |
|---|---------------------------------------|---|
| Horizon Juvenile Center | 560 Brook Avenue Bronx, NY 10455 | 24/7, including holidays |
| Crossroads Juvenile Center | 17 Bristol Street Brooklyn, NY 11212 | 24/7, including holidays |
| NYC DOE D79 Passages Bronx Hope School | 108 West 174th Street Bronx, NY 10453 | Minimum six hours per day, five days per week, excluding holidays |
| NYC DOE D79 Passages Belmont Academy School | 619 Belmont Avenue Brooklyn, NY 11207 | Minimum six hours per day, five days per week, excluding holidays |

Contracts will last for three years starting on March 1st, with the option to renew for three additional years.

ELIGIBLE APPLICANTS

Eligible applicants must have at least three years of successful, relevant experience with the following:

- Providing comprehensive health services to youth between the ages of 11 and 21, including routine ambulatory health services, health screening and assessment, health education, preventive services, and management of acute, chronic, urgent, and emergent conditions;
- Providing care coordination, discharge planning and post-release service continuity upon youth's discharge to a community medical provider or residential treatment setting;
- Implementing and applying quality practices and standards for management of laboratory and pharmaceutical services;
- Providing quality dental care for adolescents and young adults, including routine, urgent, and emergent dental services;
- Performing the general administrative function associated with operating a high quality, fast-paced medical and dental practice, including but not limited to managing medical records, scheduling appointments, completing daily reports, and managing clinic notifications; and
- Developing a customized quality assurance program for monitoring and reviewing performance indicators and implementing improvement strategies.

Subcontracting will be permitted for specific program services.

TARGET POPULATION

Services should be delivered to youth between the ages of 11 and 21 who are in ACS's care, including:

- Individuals detained in specialized secure, secure, and non-secure detention facilities whose cases are pending in the Family, Criminal, or Supreme Courts;
- Post-adjudicated individuals awaiting transfer to state facilities or serving out their sentence in ACS facilities; and
- Other youth lawfully under the supervision of ACS.

PROGRAM SERVICES

The awarded applicant will be expected to provide the following services:

- Initial medical and mental health screening of all youth admitted to secure or non-secure detention within 24 hours of arrival;
- Comprehensive medical assessment within 72 hours of each admission to detention;
- Routine ambulatory medical care for all youth while in detention, regardless of housing location;
- Acute/emergent care;
- Care coordination services;
- Dental services;
- Ongoing health education and preventive services;
- Laboratory and pharmacy services;
- Specified limited health services; and
- Post-release service planning.

The awarded applicant must be authorized to provide care via telehealth to supplement regular in-person health services. Telehealth services may include video visits, telephone calls, and secure portals for exchange of text messages or emails.

APPLICATION

Proposals will be evaluated based on the following criteria:

- Required Experience (20 points)
- Target Population (10 points)
- Program Model (10 points)
- Program Operations (15 points)
- Staff Qualifications and Training (20 points)
- Accessibility and Inclusivity Standards (10 points)
- Monitoring and Reporting (10 points)
- Budget Management (5 points)

Timeline

Proposals must be submitted by October 29th. There will be a virtual pre-proposal conference on September 28th at 1pm that can be accessed [here](#).

Questions should be submitted to MedicalDental-CP@acs.nyc.gov by October 22nd.