

RFA: Regional Resource Development Center for NHTD and TBI HCBS Waiver Services in NYC

OVERVIEW

On January 7th, the New York State Department of Health (DOH) reissued a Request for Applications (RFA) for the combined administration of Nursing Home Transition and Diversion (NHTD) and Traumatic Brain Injury (TBI) services in New York City. Over \$7.9 million in total funding will be available through this RFA for the combined administration of NHTD and TBI services through a Regional Resource Development Center (RRDC) to be operated by a not-for-profit agency in New York City.

The NHTD and TBI waiver programs are both 1915(c) Home and Community Based Services (HCBS) waiver models that are designed to reduce the incidence of unnecessary institutionalizations through:

- **Transition:** Assisting eligible individuals currently living in nursing homes to move to appropriate community-based settings; and
- **Diversion:** Preventing institutional facility placements by providing community-based services and supported to eligible individuals.

The NHTD program is currently approved to serve up to 3,600 eligible seniors (over 65 years old) and/or adults (18 to 64 years old) with a physical disability. The TBI program is currently approved to serve up to 5,132 adults (18 to 64 years old) with a TBI diagnosis. RRDCs provide waiver operational and administrative functions on behalf of DOH, including:

- Identifying and enrolling appropriate waiver-eligible individuals;
- Reviewing participant service plans;
- Developing provider network capacity through recruitment, training, and technical assistance;
- Monitoring waiver service utilization and expenditures to meet cost neutrality requirements; and
- Handling enrollee complaints and grievances.

The full RFA is attached. Applications are due on February 13th.

FUNDING

Over \$1.5 million in annual funding is available through this RFA to manage the New York City regional area, which includes Bronx, Kings, Manhattan, Queens, and Staten Island. The funding will provide \$766,000 for NHTD services annually and \$830,200 for TBI services annually. The awarded organization will be required to serve as both the NHTD and TBI RRDC contractor in the New York City region.

Contracts will last for five years beginning on May 1, 2019.

ELIGIBLE APPLICANTS

Eligible applicants must be not-for-profit 501(c)(3) agencies with the capacity to assist DOH with the administration of the NHTD and TBI waiver programs. Applicants must have three years of experience in at least one of the following:

- NHTD;
- Providing services to seniors;
- Providing services to people with disabilities; and/or
- TBI services.

Applicants must currently hold or being willing to lease sufficient ADA compliant facility space in the New York City region to host meetings and training sessions.

APPLICATION

Proposals will be scored based on the following criteria:

- Program Summary (10 points)
- Applicant Organization (15 points)
- Program Activities (20 points)
- Provider Network Development (15 points)
- Participant Enrollment (20 points)
- Budget and Justification (20 points)

Applicants must receive a minimum score of 65 points to be considered for funding. In the case of a tie, the applicant with the highest score on the Applicant Organization section, followed by the Program Activities section, will receive the award.

Timeline

Proposals must be submitted by February 13th. Questions regarding this RFA should be submitted to Maribeth Gnozzio at waivertransition@health.ny.gov with a reference to the RFA section and paragraph to which the question refers by January 14th. Questions and answers will be posted on the Grants Gateway by January 17th.