

RFA: Regional Resource Development Centers for NHTD and TBI HCBS Waiver Services

OVERVIEW

On September 4th, the New York State Department of Health (DOH) released a Request for Applications (RFA) for the local administration of Nursing Home Transition and Diversion (NHTD) and Traumatic Brain Injury (TBI) services that are part of the State's Home and Community Based Services (HCBS) 1915(c) waiver programs. Over \$45 million in total funding will be available through this RFA for the local administration of NHTD and TBI services through Regional Resource Development Centers (RRDCs) to be operated by not-for-profit agencies in 10 regions throughout the state.

The NHTD and TBI waiver programs are both 1915(c) waiver models that are designed to reduce unnecessary institutionalizations in a discrete population requiring a nursing home level of care through:

- **Transition:** Assisting eligible individuals currently living in nursing homes to move to appropriate community-based settings; and
- **Diversion:** Preventing institutional facility placements by providing community-based services and supported to eligible individuals.

The NHTD program is currently approved to serve up to 3,600 eligible seniors (over 65 years old) and/or adults (18 to 64 years old) with a physical disability. The TBI program is currently approved to serve up to 5,132 adults (18 to 64 years old) with a TBI diagnosis. RRDCs will provide waiver operational and administrative functions on behalf of DOH, including:

- Identifying and enrolling appropriate waiver-eligible individuals;
- Reviewing participant service plans;
- Developing provider network capacity through recruitment, training, and technical assistance;
- Monitoring waiver service utilization and expenditures to meet cost neutrality requirements;
- Handling enrollee complaints and grievances.

The full RFA is attached. Applications are due on November 1st.

FUNDING

Over \$9 million in annual funding is available through this RFA to up to ten awarded organizations. The funding will provide a total of approximately \$4.24 million for NHTD services and \$4.83 million for TBI services annually.

This RFA will provide awards to service the identified 10 regions using one of the following methods:

- Single or multiple contractors; or
- A single statewide contractor who will cover all New York State counties.

Awarded organizations will be required to serve as both the NHTD and TBI RRDC contractor in each region. Organizations may apply to serve more than one region; however, a separate RRDC application must be completed for each region. Organizations may also apply with one application to serve as the statewide RRDC coordinator who will serve all 10 regions of the state from a central location.

Annual funding estimates for the first year of the program in each region are as follows:

| Region | RRDC Service Provision Area | Estimated First Year Annual Funding Level |
|--------------------------|---|---|
| Adirondack | Clinton, Essex, Franklin, Fulton, Hamilton, Montgomery, Saratoga, Warren, Washington | \$874,600 |
| Binghamton/Southern Tier | Allegany, Broome, Cayuga, Chemung, Chenango, Cortland, Delaware, Otsego, Schuyler, Steuben, Tioga, Tompkins | \$874,600 |
| Buffalo | Cattaraugus, Chautauqua, Erie, Niagara, Orleans, Wyoming | \$874,600 |
| Capital | Albany, Columbia, Greene, Rensselaer, Schenectady, Schoharie | \$874,600 |
| Long Island | Nassau, Suffolk | \$1,060,600 |
| Lower Hudson Valley | Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster, Westchester | \$1,060,600 |
| New York City | Kings, Manhattan, Staten Island | \$935,000 |
| New York City | Bronx, Queens | \$661,200 |
| Rochester | Genesee, Livingston, Monroe, Ontario, Seneca, Wayne, Yates | \$982,600 |
| Syracuse | Herkimer, Jefferson, Lewis, Madison, Oneida, Onondaga, Oswego, St. Lawrence | \$874,600 |

Contracts will last for five years beginning on May 1, 2019.

ELIGIBLE APPLICANTS

Eligible applicants must be not-for-profit 501(c)(3) agencies who will serve as Regional Resource Development Centers (RRDC) and will assist DOH with the administration of the NHTD and TBI waiver programs. Applicants must have three years of experience in NHTD, TBI services, and/or providing services to seniors or people with disabilities.

APPLICATION

Proposals will be scored based on the following criteria:

- Program Summary (10 points)
- Applicant Organization (15 points)
- Program Activities (20 points)
- Provider Network Development (15 points)
- Participant Enrollment (20 points)
- Budget and Justification (20 points)

Applicants must receive a minimum score of 65 points to be considered for funding. In the case of a tie, the applicant with the highest score on the Applicant Organization section, followed by the Program Activities section, will receive the award.

Timeline

Proposals must be submitted by November 1st. Applicants are encouraged but not required to complete and submit a Letter of Interest/Intent by September 24th.

Questions regarding this RFA should be submitted to Matthew Glannon at OHIPContracts@health.ny.gov with a reference to the RFA section and paragraph to which the question refers by September 26th. Questions and answers will be posted on the Grants Gateway by October 15th.