

RFP: Residential Services for Homeless Young Adults (HYA)

OVERVIEW

On August 23rd, the New York City Department of Youth and Community Development (DYCD) released a Request for Proposals (RFP) for the provision of Crisis Services and Transitional Independent Living (TIL) programs for homeless young adults (HYA) ages 21-24. Both Crisis Services and TILs are voluntary residential programs; Crisis Services programs provide emergency shelter and short-term supports, while TILs offer longer-term services in a cooperative residential setting with access to onsite counseling and other support services.

Over \$13 million in total funding will be allocated through this RFP to successful applicants who operate Crisis Services or TIL programs. Programs should help HYA participants foster essential life skills and identify appropriate education and career pathways by providing a range of services and supports, including alternative housing options as necessary. Awarded organizations will also be expected to help strengthen family connectedness and address unresolved family issues that may affect the future success of HYA participants.

The full RFP is attached. Applications are due on September 21st.

FUNDING

Funding for the first year of the program (FY 2019) will be based on a price per bed of \$49,595. Funding for all subsequent years of the program (FYs 2020-2023) will increase to a price per bed of \$50,410 to reflect cost of living adjustments and indirect cost increases. DYCD anticipates funding a minimum of three awards for a combined total of 60 beds that will be divided as follows:

- 20 Crisis Services beds
- 40 TIL beds

This RFP is the single competitive process for this funding for both program types. However, applicants should submit a separate proposal for each requested site and each bed type. Award amounts will depend on the number of beds for which the applicant has been certified by the New York State Office of Children and Family Services (OCFS) and on available funding. Although subcontracting is permitted, the total value of all subcontracts may not exceed 35% of the proposed annual budget.

Contracts will last from January 1, 2019 until June 30, 2023, with the option to renew for up to two additional years. For awardees who have a pending application for OCFS certification, DYCD will consider applications for start-up expenses out of the Year 1 budget of the program, upon demonstration that program services will be able to start on the contract start date.

ELIGIBLE APPLICANTS

Eligible applicants must be not-for-profit 501(c)(3) agencies who are certified to operate a residential facility or who have applied for certification with OCFS. In addition, organizations must have the following qualifications:

- A minimum of three years of experience within the last five years providing residential services to vulnerable youth or young adults, including conducting assessments, providing individual and group counseling, and developing and implementing Individualized Service Plans;
- A track record of providing services to LGBTQ and sexually exploited youth or young adults or a history of established partnerships with organizations that serve these groups;
- A history of successful collaboration with other community-based agencies and organizations designed to enhance services for vulnerable youth and young adults; and
- A demonstrated track record of success based on achievement of performance targets and program outcomes specified by funders.

DYCD expects some services to be delivered directly by the awarded organization, while others may be provided through a network of community partnerships. As such, this RFP requires organizations to submit a minimum of five community partnerships with their proposal and to have at least one partnership with a mental health provider. In addition, programs must employ one full-time on-site supervisor with primary responsibility for the program and one full-time counselor/case manager to ensure successful operation of the program.

TARGET POPULATION

Residential services funded through this RFP must be provided to HYA, who are defined as individuals ages 21-24 in need of services and without a place of shelter. DYCD reserves the right to ask awarded organizations to serve youth under age 21 based on need and circumstances, but the provision of such services would require DYCD's prior written consent.

Each residential facility must serve a maximum of 20 young adults with 24/7 on-site staff supervision and access to services, unless a variance has been obtained from OCFS that permits additional beds. All Crisis Services and TIL programs are expected to operate at a bed utilization rate of at least 90%.

APPLICATION

Proposals will be scored based on the following criteria:

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| • Organizational Experience (15 points) | • Community Partnerships (15 points) |
| • Program Approach (10 points) | • Program Facility (10 points) |
| • Program Services (25 points) | • Budget Management (5 points) |
| • Staffing (20 points) | |

Proposals that receive the highest overall score based on the above criteria that are deemed to be the most advantageous to New York City will receive awards through this RFP. Proposals must receive a minimum score of 70 points to be considered for funding.

Timeline

Proposals must be submitted by September 21st. There will be an optional pre-proposal conference on September 7th at 2pm at DYCD (2 Lafayette Street, 14th Floor Auditorium, New York, NY 10007).

Questions regarding this RFP should be submitted to RFPQUESTIONS@dycd.nyc.gov with "HYA Residential Services RFP" in the subject line by September 14th. Additional information and responses to questions will be released as an addendum to this RFP.