

RFP: Scattered-Site Supportive Housing for Young Adult Families

OVERVIEW

On June 28th, the New York City Human Resources Administration's Department of Social Services released a Request for Proposals (RFP) for the provision of scattered-site supportive housing for young adult families. This housing consists of scattered-site apartments located in multiple buildings integrated into the community, intended to provide residents with affordable, independent housing and access to community resources and to reduce the demand for services in inpatient settings. Approximately \$22.8 million in total funding will be allocated through this RFP to develop a fully integrated program that implements an evidence-based parenting skills model, including case management at a 1:10 ratio or lower, for young adults who are head of household with children or who are pregnant.

The full RFP is attached. Applications are due on August 15th.

FUNDING

Each awardee will be eligible for about \$1.5 million in annual funding through this RFP. There are approximately 90 units available and each awarded organization will receive a maximum of 30 units per contract. The anticipated annual service award per family, regardless of unit size, will be \$30,091.

Awards for operating costs will be as follows:

Unit	Maximum Award Per month
Studio	\$1,514
1 Bedroom	\$1,476
2 Bedrooms	\$1,703
3 Bedrooms	\$2,186

Operating awards include utilities and may not exceed the amounts listed above, less the required tenant contribution of 30 percent of his/her net income towards rent and utilities. For the purpose of budget development, the tenant contribution will be assumed at \$215 per household. Rental funding will be eligible for an annual 2 percent increase each year from the initial rate for lease renewals and new leases. Applicants must allocate contingency funds in the proposed budget to cover tenant emergency needs and other events that may lead to non-payment of rent, such as hospitalization.

Contracts will last for five years beginning on January 1, 2019, with the option to renew for four additional years.

ELIGIBLE APPLICANTS

Eligible applicants must be not-for-profit 501(c)(3) agencies who have a minimum of five years of experience with the following:

- Delivering intake and assessment services for young adults and/or families, including experience utilizing assessment tools to determine need and vulnerability;
- Delivering supportive services within a congregate or scattered-site housing program for young adults and/or families using evidence-based and/or evidence-informed practices;
- Locating and renting apartments;
- Hiring, training, managing, and evaluating staff performance;
- Collecting data, following evidence-based and/or evidence-informed practice requirements, reporting outcomes, developing quality assurance plans, and implementing an evaluation protocol to ensure the quality and effectiveness of services and reporting outcomes; and
- Managing contract budgets for the target population.

TARGET POPULATION

Scattered-site supportive housing funded through this RFP must be provided to young adult individuals (ages 18 to 25) who are (a) head of household with children or (b) pregnant, **and** who are homeless or at risk of homelessness. Risk factors may include, but are not limited to:

- Health and/or behavioral health conditions;
- Multisystem use;
- History of victimization or complex trauma;
- Vocational/educational challenges; and
- Other barriers to independent living.

Providers are expected to only accept referrals from City agencies. There is no length of stay requirement; however, providers are expected to adopt a moving-on model in which opportunities are provided to young adult parents to learn skills, reach milestones with their children, and transition to independent living.

APPLICATION

Proposals will be scored based on the following criteria:

- Intake and Assessment (5 points)
- Supportive Services (35 points)
- Program Operations (35 points)
- Organizational Capacity and Staffing Plan (15 points)
- Program Evaluation and Reporting (5 points)
- Budget Management (5 points)

Proposals that receive the highest overall score based on the above criteria will be placed on a shortlist, and those proposals deemed most advantageous to New York City will receive awards.

Timeline

Proposals must be submitted by August 15th.

Questions regarding this RFP should be submitted to Patricia Dawson at dawsonpa@hra.nyc.gov. Questions and answers will be released as an addendum to this RFP.