

## RFP: Community Partnership Program Reissue

### OVERVIEW

On April 4<sup>th</sup>, the New York City Administration for Children’s Services (ACS) Division of Child and Family Well-Being (DCFWB) reissued a Request for Proposals (RFP) for the Community Partnership Program (CPP). Over \$11 million in total funding over two years is available through this RFP, which was originally issued in October 2017, for qualified not-for-profit organizations to operate Community Partnerships in targeted communities in New York City. The Community Partnership Programs must use funding and support from ACS to achieve the following goals:

- Build partnerships;
- Coordinate service referral and utilizations;
- Build community capacity and social capital;
- Support community knowledge sharing; and
- Collaborate with City agencies.

The full RFP is attached. Applications are due on April 30<sup>th</sup>.

### FUNDING

Successful applicants will receive \$350,000 in funding per fiscal year through this RFP. The payment structure for this award will be line-item reimbursement for permissible expenses up to the maximum allowable annual budget based on the contract award. There will be one award in 11 of the 13 target communities listed below, while ensuring that at least one Community Partnership is located in each of New York City’s five boroughs.

Bronx (1-4 awards)	Brooklyn (1-4 awards)	Manhattan (1-2 awards)	Queens (1-2 awards)	Staten Island (1 award)
BX01: Mott Haven	BK03: Bedford Stuyvesant	MN10: Central Harlem	QN04: Elmhurst	SI01: St. George
BX02: Hunts Point	BK04: Bushwick	MN11: East Harlem	QN12: Jamaica	
BX03: Morrisania	BK05: East New York			
BX04: Highbridge	BK17: East Flatbush			

Contracts will last for two years beginning on January 1, 2019, with the option to renew for an additional three years.

## ELIGIBLE APPLICANTS

Eligible applicants for funding through this program must be not-for-profit 501(c)(3) organizations with at least five years of successful experience in the past seven years in the target community with the following:

- Coordinating community-based programs engaging or focused on children, youth, or families, which includes experience in at least two of the following areas:
  - Coordinating community organizing/mobilizing, outreach, or awareness efforts with demonstrated impact;
  - Managing and coordinating community events, including but not limited to trainings, workshops, resource fairs, and other activities that provide community members with resources and information; and
  - Recruiting and training community leaders, and supporting their involvement as peer leaders in organizational programs, organizing initiatives, events, and/or informing policy and program design.
- Managing community coalitions or partnerships focused on children, youth, or families, which include the following:
  - Partnering with diverse community stakeholders, including community-based organizations, service providers, faith-based organizations, educational institutions, and other local stakeholders;
  - Engaging both traditional service providers and lesser-known groups with resources to offer that are often not connected to more established provider networks, including but not limited to local sports leagues, volunteer civic associations, and block clubs; and
  - Involving public partners, including at least three separate city, state, or federal government agency programs or campaigns.
- Engaging children, youth, or families in social programs, which should include at least one of the following:
  - Administering programs or services for children, youth, or families that are preventive in nature and focused on child safety and family well-being; and
  - Coordinating service and resource referral or other linkages for children, youth, or families among multiple partners, including traditional service providers, City agency programs, and informal community groups, including but not limited to local sports leagues, volunteer civic associations, and block clubs.

## APPLICATION

Proposals will be scored based on the following criteria:

- Organizational Experience (25 points)
- Target Community, Partners, Program Location, and Accessibility (20 Points)
- Program Model (30 points)
- Staff Qualifications, Responsibilities, and Training (15 points)
- Compliance, Reporting, and Budget Management (10 points)

Each of the 13 target communities will be considered a separate competition and ACS will award no more than two contracts to a single applicant. Organizations must submit a complete proposal for each target community in which they seek funding. Proposals that receive the highest technical score in their

community competition and who are deemed the most advantageous to New York City will receive awards through this RFP. In the case of a tie, the proposal with the highest score on the Program Model section will be recommended for a contract award.

## Timeline

Proposals must be submitted by April 30<sup>th</sup>. There will be an optional Pre-Proposal Conference for applicants on April 17<sup>th</sup> at 3pm in New York City (NYC Administration for Children’s Services, Manhattan Conference Room, 150 William Street, 19<sup>th</sup> Floor, NY, NY 10038).

Questions should be submitted to [CPP-RFP@acs.nyc.gov](mailto:CPP-RFP@acs.nyc.gov). Questions received prior to the Pre-Proposal Conference will be answered at the conference. Additional information and all questions answered at the conference will be addressed in an addendum to this RFP.