

## RFP: OASAS Youth Clubhouses

### OVERVIEW

On October 19<sup>th</sup>, the New York State Office of Alcoholism and Substance Abuse Services (OASAS) released a Request for Proposals (RFP) for up to \$250,000 annually (\$1 million total) for not-for-profit organizations to develop and operate four Youth Clubhouses in New York City in each borough outside Manhattan. Youth Clubhouses aim to serve adolescents (ages 12 to 17) and/or young adults (ages 18 to 21) who are in recovery from or at risk for a substance use disorder (SUD) by:

- Providing a community-based, non-clinical setting that promotes recovery and is safe, welcoming, and alcohol/drug free;
- Offering participants the opportunity to work with each other to achieve personal and common recovery; and
- Promoting long-term recovery through skill building, recreation, education, wellness, evidence-based prevention and recovery activities and a number of other pro-social activities.

The full RFP is available [here](#). Applications are due on December 1<sup>st</sup>.

### FUNDING

Up to \$250,000 in annual State aid funding will be awarded to up to four not-for-profit organizations. There will be one award made in each of the following counties: Queens, Richmond (Staten Island), Bronx, and Kings (Brooklyn). Contracts are expected to last for five years. In the event that OASAS does not receive any proposals or cannot make an award in a particular county, OASAS may choose to award more than one program per county.

Funding provided through this RFP may not be used for capital costs.

### ELIGIBLE APPLICANTS

In order to qualify for funding under this RFP, the applicant must be one of the following:

- A voluntary agency that operates OASAS-certified treatment programs;
- A voluntary agency that operates OASAS funded prevention; or
- Another type of not-for-profit organization.

### TARGET POPULATION

Youth Clubhouse services are aimed at adolescents and young adults living in the community who need recovery support services due to a SUD or who are at risk of a SUD. Organizations may also provide services to adolescents and/or young adults who are not in recovery, but are seeking a safe, drug-free environment. Organizations who choose to serve both the adolescent youth population and the young adult population must provide a detailed plan describing 1) how program activities for the two age groups will be kept separate and developmentally appropriate and 2) how potential safety issues will be addressed. Organizations should include appropriate demographic information in relation to the community they seek to serve when defining the target population in the application.

## PROGRAM SERVICES

The Youth Clubhouse should provide services and activities designed to assist participants in achieving and maintaining long-term recovery and an alcohol/drug-free lifestyle. Activities should include:

- Recreational programs;
- Educational programs;
- Health and wellness programs; and
- Skill-building and support services.

In addition, 40% of activities should be evidence-based practices that focus on recovery and prevention, such as Peer Support. The Youth Clubhouse should not provide direct clinical services; however, the clubhouse space may be used to host community meetings and other mutual aid groups.

## APPLICATION

Proposals will be scored based on the following criteria:

- Program Evaluation
  - Statement of Need (10 points)
  - Approach to Service Delivery/Project Description (30 points)
  - Staffing (20 points)
  - Marketing/Community Integration Plan (10 points)
  - Data and Reporting (8 points)
- Fiscal Assessment
  - Budget (20 points)
- Diversity Practices Assessment
  - Diversity Practices (2 points)

Each county will be treated as a separate competition, and the highest-scoring proposal in each county will receive an award. In the event of a tie, the following criteria will be applied to determine which proposal will be ranked highest:

- The proposal with the lowest Fiscal Assessment score will be ranked highest;
- If the fiscal scores are tied, the proposal with the highest total Program Evaluation score will be ranked highest;
- If the fiscal and program evaluation scores are tied, the proposal with the highest Approach to Service Delivery/Project Description score will be ranked highest.

## Timeline

Proposals must be submitted by December 1<sup>st</sup>. Questions are due by November 3<sup>rd</sup> and should be submitted to [procurements@oasas.ny.gov](mailto:procurements@oasas.ny.gov) with the subject line “RFP #17104 – Youth Clubhouses.” Responses to questions will be emailed to applicants on November 17<sup>th</sup>. Awards are expected to be announced on January 7<sup>th</sup>.